



Art Vending at Jazz Fest and Portside Festival 2024

Time Slots

We have 10 tents available with multiple slots for Art Vendors over the course of the two-day event. Interested Artists can choose to participate in 1, 2 or 3 of the three available time slots listed below. Please only commit to the time slot(s) for which you have availability.

Friday, June 21st ~ ALX Jazz Fest @ Portside

Vendor Time Slot: 6pm – 9pm

- Arrival Time: As early as 4:30 P.M.

Saturday, June 22nd ~ Portside in Old Town Summer Festival

Vendor Time Slot:

- 1pm – 4pm

- Arrival Time: As early as 11:30 A.M.
- Breakdown Time: No later than 4pm to accommodate incoming Artist.

- 5pm – 8pm*

- Arrival Time: Can arrive at desired time but cannot set up until 4:15 P.M. as will need to accommodate breakdown time for Artist in earlier time slot.

**If Artist chooses both time slots for Saturday, June 22nd, Artist will be allowed to continue selling between 4pm – 5pm if desired.*

FEE

There is no fee involved for being an Art Vendor at this year's Jazz Fest. The City of Alexandria will not collect a portion of sales.

LOCATION

Tents will be set up at the Unit Block (between Union St. and Water Front Park) and the Canopy Area adjacent to the public art piece at the Water Front in Old Town Alexandria.

Artists will not be able to choose their tent location as assignments will be made at random. A site map will be sent out prior to the event indicating each vendor's spot.

WEATHER

The event is rain or shine. In the case of flooding on the Unit Block, tents will be moved to the lawn area of the park with the public art piece.

RESOURCES PROVIDED

Each station will be equipped with:

- One 10 X 10 tent (with tent weights)
- One chair
- One table

Vendors will be permitted to bring additional tables/chairs so long as the additional equipment does not extend outside of the 10 X 10 tent area.

RESOURCES NOT PROVIDED

Vendors will not be provided with parking or with load in/load out privileges. Vendors must find and pay for their own parking/transportation (there are a multitude of nearby parking garages). Vendors are responsible for bringing all equipment/supplies from their vehicle to their tent location. Staff will not be available to assist.

Additionally, there will be no staff available to offer support to any individual Vendor. For any type of break, the Vendor is responsible for ensuring the safety/security of their belongings. Vendors are welcome to bring an assistant to support as needed.

ARTIST RESPONSIBILITY

In addition to the previously mentioned responsibilities, Artist further confirms that the content presented by the Artist during the event is:

- a) the Artist's own original work or,
- b) available for use without permission because they are in the public domain or,
- c) when materials utilized are not the Artist's own original work or in the public domain, they are either presented with the permission of the originator / owner of the material or are believed to be within the "fair use" exemption of copyright law which includes use for purposes of criticism, news reporting, commentary, teaching and research.